

Your Studio Name

Music Studio Policy Template

The purpose of this Music Studio Policy is to create clarity, consistency, and a positive learning experience for students and families.

LESSONS & SCHEDULING

- Lessons are held weekly at a reserved time. Lesson length is set at registration.
- Please arrive on time. Late arrivals do not extend lesson time.

TUITION FEES & MATERIALS

- Tuition fees are based on enrolment not attendance.
- Students are responsible for required books and materials.

ATTENDANCE & MISSED LESSONS

- Missed lessons due to illness, school activities, vacations, or other commitments are not refundable. Advance notice of absences is appreciated.
- Re-scheduled lessons are offered as a courtesy and are not guaranteed.
- Lessons missed by the teacher will be re-scheduled or credited.

RECITALS, GROUP CLASSES, & PRACTICE

- Recitals are a positive part of music study. Participation expectations and any related fees will be shared in advance.
- Group classes support musicianship and studio community. There is no refund for missed group lessons or recitals.
- Practice expectations will be discussed in lessons and adjusted as students develop.

COMMUNICATION

- Email or the studio's communication platform is the preferred method of contact.
- Regular parent-teacher meetings are scheduled to track student development.

COURTESY, HEALTH & SAFETY

- Students are expected to treat the teacher, studio space, and instruments with respect.
- When students are unwell, online lessons may provide continuity as appropriate.

ENDING LESSONS

- A notice period (e.g., 30 days) is required to withdraw from lessons.

ACKNOWLEDGEMENT

By enrolling in lessons and paying tuition, students and parents acknowledge that they have read, understood, and agree to the studio policies outlined above.